



# **Bureau of Jail Management and Penology Mutual Benefit Association, Incorporated**

BJMPMBAI Corporate Office, Sitio Balud, Congressional Ave. Ext., Brgy. Culiat, Quezon City  
Tel No. (02) 8542-6671 / Email. [bjmpmbai@yahoo.com.ph](mailto:bjmpmbai@yahoo.com.ph) / Website. [www.bjmpmbai.com](http://www.bjmpmbai.com)

## **DOCUMENTARY REQUIREMENTS FOR CALAMITY ASSISTANCE (REGIONAL OFFICES)**

### **1. Completed Financial Relief Application Form**

This form should be filled out in its entirety.

[www.bjmpmbai.com/forms](http://www.bjmpmbai.com/forms) ► Financial Relief Application Form

### **2. Barangay Certification**

A document issued by the Barangay Captain/Chairman confirming that the applicant is a calamity victim.

### **3. Proof of Property Ownership**

Documentation establishing ownership of the damaged property.

(Billing Statement, Certificate of Occupancy, Land Title Deed, Property Tax Receipt, etc.)

### **4. Damage Assessment Report**

An official report from the BJMP Regional Director or authorized representative detailing the extent of property damage.

### **5. Photographs of Damage**

Clear images of the damaged property, including details of location and date taken.

### **6. Valid Identification and Disbursement Account**

A photocopy of the applicant's BJMP ID and ATM.



# **Bureau of Jail Management and Penology Mutual Benefit Association (BJMPMBAI), Incorporated**

Bureau of Jail Management and Penology National Headquarters  
144 Mindanao Avenue, Project 8, Quezon City Tel. 02-926-6963 / 02-542-6671

## FINANCIAL RELIEF APPLICATION FORM

Application No. \_\_\_\_\_

Date Received: \_\_\_\_\_

I, \_\_\_\_\_, a member of the Bureau of Jail Management and Penology Mutual Benefit Association, Incorporated (BJMPMBAI), resident of Barangay \_\_\_\_\_, Municipality of \_\_\_\_\_, City/Province of \_\_\_\_\_, and assigned at \_\_\_\_\_ (name of jail/office), located at Barangay \_\_\_\_\_, Municipality of \_\_\_\_\_, City/Province of \_\_\_\_\_, Region \_\_\_\_\_, respectfully request for financial relief from the Association after the local/national government declared our place as calamity area.

I am making this request after \_\_\_\_\_, (state the calamitous event) damaged my properties: (Describe and list down the damaged properties owned by the member below:

Further, I attest to the truthfulness of all matters indicated in this application form and I am aware that any misrepresentation made by me shall cause the filing of administrative/criminal action/s against me.

\_\_\_\_\_  
(Signature of Applicant over Printed Name)

Contact Number: \_\_\_\_\_